Greetings University Community,

Metropolitan State University will migrate to Minnesota State’s Office 365 Shared Tenant **November 8 – 10, 2019**. Frequent updates and self-migration tasks that you are encouraged to complete pre / post migration will be communicated in these weekly emails. Additional information can be found at [www.metrostate.edu/O365](http://www.metrostate.edu/O365).

**This Week’s Spotlight:**

**O365 Applications and How They Will Migrate**
Most O365 applications will migrate. Some will auto-migrate and others will partially migrate. Review [O365 Migration: O365 Applications and How They Will Migrate](http://example.com) for information specific to each application.

**Migration Impacts to Personal Content**
There will be some impact to your existing files and saved content. Determine if you need to complete any pre-migration work to ensure that you have access to files you might need during and after the migration. Review [O365 Migration: Impact on Personal Content](http://example.com).

**OneDrive Freeze and Email / Office 365 Outage**
The OneDrive freeze is one week away (beginning October 25). Migration weekend, which includes a major outage of email and Office 365 Online, is three weeks away (November 8 -10). Review [O365 Migration: Freeze and Major Outage Dates](http://example.com) for information on the impacts of this freeze and outage.

**University-wide Open Forums**
Four university-wide [open forums have been scheduled](http://example.com). Attend to learn more about the Office 365 Shared Tenant.

**Office 365 Shared Tenant Migration Timeline**
- **OneDrive and New Account Creation Freeze:** October 25 – November 10, 2019
- **Major Outage** of email, Office 365 Online, and select applications: November 8 – 10, 2019
- **New Office 365 Logins** effective November 11, 2019
**Questions?**
Please let us know if you have any questions about our communications as they are imperative to the success of this transition.

If you have any issues or questions, please don’t hesitate to contact us at (651) 793-1240 or visit our service portal (services.metrostate.edu) to report an incident.

⚠️ Get Help