Greetings University Community,

Metropolitan State University will migrate to Minnesota State’s Office 365 Shared Tenant **November 8 – 10, 2019**. Frequent updates and self-migration tasks that you are encouraged to complete pre / post migration will be communicated in these weekly emails. Additional information can be found at [www.metrostate.edu/O365](http://www.metrostate.edu/O365).

**This Week’s Spotlight:**

**O365 Migration Impacts to Email**

The Office 365 Migration will impact student, faculty, and staff email accounts. This includes new logins for email access, new email addresses for students, and combining a person’s multiple Minnesota State email mailboxes into one. Review the following articles to learn more about the upcoming email changes.

- [O365 Migration: Employee and Student Email Accounts (Metro State)](http://www.metrostate.edu/O365)
- [O365 Migration: Email for Students Who Attend Multiple Minnesota State Institutions](http://www.metrostate.edu/O365)
- [O365 Migration: Email for Employees Affiliated with Multiple Minnesota State Institutions](http://www.metrostate.edu/O365)
- [O365 Migration: Email for Employees Who are also Students](http://www.metrostate.edu/O365)

**Migration Weekend**

Migration weekend is less than one month away. Review the [Pre-Migration Checklist](http://www.metrostate.edu/O365) for information on capturing your Outlook personalized settings before migration. Remember, there will be an email and Office 365 outage over migration weekend.

**University-wide Open Forums**

Four university-wide [open forums have been scheduled](http://www.metrostate.edu/O365). Attend to learn more about the Office 365 Shared Tenant.

**Office 365 Shared Tenant Migration Timeline**
**OneDrive and New Account Creation Freeze**: October 25 – November 10, 2019

**Major Outage** of email, Office 365 Online, and select applications: November 8 – 10, 2019

**New Office 365 Logins** effective November 11, 2019

**Questions?**

Please let us know if you have any questions about our communications as they are imperative to the success of this transition.

If you have any issues or questions, please don’t hesitate to contact us at (651) 793-1240 or visit our service portal (services.metrostate.edu) to report an incident.

⚠ Get Help